Advance Excel Assignment 5

1. How many types of conditions are available in conditional formatting on Excel?

* There are 5 major tyes of condition available in conditional formatting

2. How to insert border in Excel with Format Cells dialog?

* Format Cells dialog 🡪 Border🡪Outline

3. How to Format Numbers as Currency in Excel?

* Select the cells. On the Home tab, in the Number group, click the down arrow in the Number Format box. Choose Currency

4. What are the steps to format numbers in Excel with the Percent style?

* Select the cells to format and click the Percent Style (%) button in the Number group on the home tab.
* Or we can do it like this also TEXT(number,"0.0%")

5. What is a shortcut to merge two or more cells in excel?

* Select the cell or cells that contain the number(s) you want to format.
* Click Percent Style in the Number group on the Home tab
* This will apply the default percentage format with no decimals.

6. How do you use text commands in Excel?

* TEXT(Value you want to format, "Format code you want to apply")
* The TEXT function lets you change the way a number appears by applying formatting to it with format codes. It's useful in situations where you want to display numbers in a more readable format, or you want to combine numbers with text or symbols.